

**Board of Fire Commissioners  
Spokane County Fire Protection District 10  
929 South Garfield Road  
Airway Heights WA 99004  
BOARD MEETING MINUTES**

April 4, 2017

6:00 pm.

Chairman McKelvey called the meeting to order at 6:00 pm

**Present**

Commissioners Jim McKelvey, Ken Pegg and Scott Mericle; Chief Nick Scharff; Administrative Director Peggy Callahan and Deputy Chief Orlando Sandoval.

**Approval of the Agenda**

Item #3 was added under old business (CAWH Interlocal Agreement) and Item #1 Audit was added under new business. Agenda approved as amended.

**Approval of the Minutes**

Minutes from the March 7, 2017 and March 20, 2017 meetings were approved as mailed.

**Correspondence** – Commissioners were given the updated SCFCA schedule for the remainder of 2017.

**Financial Report**

AP Warrants 12467 – 12488 totaling \$29,242.48 were approved. AP EFT/ACH totaling \$38,084.78 was approved. Payroll Warrants 807910 – 807913 totaling \$7,930.64 were approved. PR DD/EFT/ACH totaling \$87,701.59 were approved.

**Chief's Report**

- Training Lt position conditional offer made to Jared Murphy. Back ground check and OMA Physical completed. Scheduled start date is April 12<sup>th</sup>.
- Year-end operations report was handed out last month, Chief was following up to see if commissioners had any questions or comments.
- L&I recently fined Johanna beverage \$150,000 for Anhydrous spills and violations that occurred in 2015-2016. District 10 had three hazmat calls to the facility.
- L &I will conduct courtesy inspection of all the district facilities in the first part of May. This is at the request of the district.
- District put in for Department of Natural Resources Wildland Grant. We ordered \$5000 of hose and fittings for \$2500.
- Peggy looking into the cost to create Standards of Cover report for District 10. She contacted ESCI to see if they could use information from the Cooperative Services Analysis for create our report.

- Public newsletter to go out in next couple weeks.
- The district recently participated in a public career rodeo event at Snowdon Elementary. It was very successful. Thanks to the volunteers to participated.
- District 10 recently assisted Medical Lake Fire Department with the house fire that resulted in a fatality.
- Commissioners were given the 1/10 proposition flyer for the upcoming election. Discussion followed about the political side of future of fire emergency dispatch.

#### **Old Business**

1. CSA Update – No Update
2. Review and discuss follow up from roundtable discussions – No staff report
3. CAWH Interlocal Agreement for Deputy Chief Services. The current agreement expires in April of 2017. Board discussed contract extension. Commissioner Mericle made a motion to approve the contract extension through April 15, 2018, seconded by Commissioner Pegg. Motion carried.

#### **New Business**

1. Audit – The district just finished their bi-annual audit (2015-2016). The exit conference has not yet been scheduled. Discussion follows.

**Public Comment** – Commissioner McKelvey opened the meeting up to public comment.

#### **Adjournment**

The next regular meeting will be May 2, 2017 at 6:00 pm at Station 10-1.

There being no further business to come before the Commission the meeting was adjourned at 7:05 pm.

  
James McKelvey, Chairman  
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